

**San Patricio Municipal Water District  
MEETING MINUTES  
April 8, 2025**

**President Troy Mircovich called the meeting of the Board of Directors of San Patricio Municipal Water District to order at 2:00 p.m. with the following members and officers present:**

**Troy Mircovich, President  
Thomas Bridges, Vice-President  
Danny Cox, Director  
Yolanda Carr, Director  
Alan Miller, Director  
Doil Kellar, Director  
Larry Kalich, Director  
Brian Williams, Manager  
Rebecca Klaevemann, Secretary/Treasurer  
Karen Ivey, Assistant Secretary**

Also present were Cliff Ezell, HR Manager, Mallory Lightsey, District Engineer, Jake Krumnow, O&M Manager, Cannon Benson, Senior Technical Services Specialist, Newman "Tree" Baker, District Counsel, Estella Boyes, Mayor City of Gregory, Art Smith, Manager Rincon Water Supply Corporation, JoAnn Ehmann, Mayor City of Ingleside on the Bay, Tom Yardley, San Patricio County Commissioner Precinct #2, and Sal Hernandez, City Administrator for the City of Odem.

**Pledge of allegiance to United States flag and the Texas flag.**

Pledge of Allegiance to the American flag and the Texas Pledge were led by President Troy Mircovich.

**Public Comment.** No public comment.

**1. Minutes of Meeting March 11, 2025.** A motion was made and seconded to approve the minutes of March 11, 2025. Motion carried unanimously.

**2. Public Hearing on Proposed Drought Contingency Plan.** The Public Hearing was opened at 2:01 p.m. by President Troy Mircovich. Manager Brian Williams stated the TCEQ requires that the District will have an updated Drought Contingency plan every 5 years. The City of Corpus Christi adopted their most current Drought Contingency plan on March 18, 2025. The District's Raw and Treated Water Contracts with the City of Corpus Christi require the District to follow the City of Corpus Christi's Drought Management plan within 30 days of adoption. After the District's adoption of an updated Drought Contingency plan, the District's wholesale and contractual customers will have 30 days to adopt a plan similar to the District's Drought Contingency plan. The Water District does not have enforcement power, this will be the responsibility of the wholesale customers. The table of contents includes items 1-15 and item 16 which is the wholesale drought contingency plan. Section 1 states "both reservoirs are monitored daily and operation per the 2001 Texas Commission on Environmental Quality (TCEQ) Agreed Order. The 2001 Agreed Order mandates that the combined reservoir storage level be used to implement drought stages. For these reasons, the region uses the combined capacity of Choke Canyon Reservoir and Lake Corpus Christi as the triggering criteria for the drought stages outlined in this DCP." "Section 2. Declaration of Policy and Reason. The District will conserve the available water supply, protect the integrity of water supply facilities with particular regard for domestic water use, sanitation, fire protection, to protect and preserve public health, welfare and safety, and to minimize the adverse impacts of water-supply shortages or other water-supply emergency conditions. Water uses regulated or prohibited under this DCP are considered to be non-essential, and continuation of such uses during times of water shortage or other emergency water-supply conditions are deemed to constitute a waste of water, which subjects the offender(s) to penalties as defined in Section 13 of this DCP." Manager Brian Williams stated the District is conducting a Public Hearing on April 8, 2025 that includes contractual users, municipal customers and water supply corporations. The District will not be responsible for enforcement; each entity will be responsible for enforcement. "Section 3. Public Education. A public hearing to receive comments on the DCP was held at the District offices prior the adoption of this DCP." District entities that are contractual will have to abide by the DCP. Steel Dynamics, LLC and Cheniere are not paying the drought surcharge exemption fee. Manager Brian Williams also stated the Nueces Basin combined water levels are 17.5% and are considered Stage III which is a critical water shortage. Manager Brian Williams outlined the combined Nueces River Basin's storage levels as related to drought contingency plan triggers. Section 8.1 Water Shortage Watch begins when levels fall below 50%. Section 8.2 Stage 1 – Mild Water Shortage begins when reservoir levels fall below 40%. Section 8.3 Stage 2 – Moderate Water Shortage begins when combined reservoir levels fall below 30%. Section 8.4 –Stage 3 - Critical Water Shortage. Stage 3 begins when combined reservoirs levels drop below 20%. On page 7, Section 8.5 Water Emergency. Level 1 Water Emergency. Trigger for initiation – a Level 1 Water Emergency begins then the General Manager, or designee, determines the District is within 180 days of its total water supply not meeting its water demands. The 180-day trigger is in accordance with Texas Administrative Code Title 30 Rule §290.41(b)(1) for Water

Resources. A Level 2 Water Emergency trigger for Initiation – A Level 2 Water Emergency begins when the General Manager, or designee determines that a water supply emergency exists, which causes the demand to exceed the supply, subsequently leading to imminent failure to maintain pressure that meets TCEQ minimum standards but not limited to:

- a) Major catastrophic infrastructure failure including but not limited to; failure of a dam or spillway structure, failure of a major water line such as the MRP or other large diameter water lines, and/or failure of the District's water treatment facilities; or
- b) Water production or distribution system limitations; or
- c) Natural or man-made contamination of the water supply source.

Drought Stages, Best Management Practices per Stage. Section 10.1 Water Shortage Watch – Water customers are requested to voluntary limit the irrigation of landscaped areas to **once per week**. Section 10.2 Stage 1 Response – Mild Water Shortage. Water Use Restrictions for Demand Reduction.

- a) Irrigation of landscaped areas with hose-end sprinklers or automatic irrigation systems shall be limited to once per week.

Section 10.3 Stage 2 Response – Moderate Water Shortage. Water Restrictions for Demand Reduction:

- a) Irrigation of landscaped areas with hose-end sprinklers and automatic irrigation systems shall be limited to **once every other week**.

Optional Measures:

- a) Surcharges will be added to a customer's water bill.

Section 10.4 Stage 3 Response – Critical Water Shortage. Water Use Restrictions for Demand Reduction:

Irrigation of turf grass by any means shall be **prohibited at all times**.

Drip irrigation for foundations and landscaped beds is allowed **every other week** on the designated watering schedule.

Watering of trees, vegetable beds, scrubs and potted plants is permitted on any day if it is by means of a handheld hose (with a positive shutoff nozzle), a faucet-filled bucket, or a watering can of five (5) gallons or less.

A person or entity who owns, leases or manages an outdoor swimming pool (including publicly-owned pools) shall have approximately 100% of the pool surface area covered when not in use. A request for an exemption variance from this provision for pools that have a water saving feature may be submitted.

Section 10.5 Water Emergency Level 1 Water Emergency. In the event that the triggering criteria specified in Section 8.2-Level 1 Water Emergency of the DCP is met, the General Manager, or designee is hereby authorized to implement pro-rata curtailment of water supplies to all customers in accordance with Texas Water Code §11.039. The initiation of pro-rate curtailment preparations shall begin during Stage 3. Level 2 Water Emergency is not drought related, it is catastrophic. No application for new, additional, expanded, or increased-in-size water service connections, meters, service lines, pipeline extensions, mains, or water service facilities of any kind shall be approved, and time limits for approval of such applications are hereby suspended for such time as this drought stage shall be in effect.

11. Surcharges for Drought Stages 2, 3 Water Emergency and Service Measures. With Board approval, the General Manager, or designee, is authorized to determine trigger points or allocations and surcharges during Stage 2, 3, and a Water Emergency. Drought surcharge funds will be first reported to the Board and used as directed by the Board.

12.1 Non-Mandatory Drought Surcharge Exemption Fee. Establishment of non-mandatory "Drought Surcharge Exemption Fee" became effective October 1, 2018.

Several questions and comments were made by guests attending the meeting.

President Troy Mircovich stated the Public Hearing for the Drought Contingency plan was closed at 2:43 p.m.

Sal Hernandez, City Administrator of Odem left the meeting at 2:43 p.m.

**3. Drought Contingency Plan.** A motion was made and seconded to approve:

**RESOLUTION ADOPTING  
AMENDED DROUGHT CONTINGENCY PLAN**

STATE OF TEXAS                    §  
COUNTY OF SAN PATRICIO       §

SAN PATRICIO MUNICIPAL WATER DISTRICT

WHEREAS, San Patricio Municipal Water District (the "District") has entered into Wholesale Water Services Contracts ("Contracts") with the City of Corpus Christi (the "City"); and

WHEREAS, the Contracts require the District to adopt a Drought Contingency Plan that is consistent with that of the City.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF SAN PATRICIO MUNICIPAL WATER DISTRICT THAT:

Section 1. The Amended Drought Contingency Plan attached hereto is hereby adopted by the District.

ADOPTED this 8<sup>th</sup> day of April, 2025.

Motion carried unanimously.

**4. Regional and State Water.** Discussion by Board and staff.

President Troy Mircovich skipped Item 5 Economic Development and Item 6 Personnel.

**6. Manager's Reports**

**a. Management Reports**

- i. **Water Supply & Demand**
- ii. **Infrastructure & Facilities**
- iii. **Municipal & Industrial Development**
- iv. **Cartegraph Demonstration**
- v. **Personnel**

**b. Financial Reports.**

**5. Economic Development**


**6. Personnel**

Director Doil Kellar left the meeting at 3:22 p.m. as well as Estella Boyes, Mayor of the City of Gregory, JoAnn Ehmann, Mayor of City of Ingleside on the Bay, Art Smith, Manager of the Rincon Water Supply Corporation, and Tom Yardley, County Commission for Precinct #2.

President Troy Mircovich called the meeting into executive session at 3:22 p.m. pursuant to the Texas Government Code Section 551.087 for economic development for Item 5 Economic Development and pursuant to the Texas Government Code Section 551.074 for personnel for Item 6 Personnel. The meeting was called back into open session by President Troy Mircovich at 3:56 p.m. No action was taken on Item 5 Economic Development and Item 6 Personnel.

**7. Adjourned.** The meeting adjourned at 3:56 p.m.

  
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Karen Ivey, Assistant Secretary

  
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Troy Mircovich, President